



County of Los Angeles **CHIEF EXECUTIVE OFFICE**

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

April 15, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: ADOPT, ADVERTISE, AND AWARD
BUS LAYOVER IMPROVEMENT PROJECT
UNINCORPORATED EAST LOS ANGELES
(SUPERVISORIAL DISTRICT 1)
(3 VOTES)**

SUBJECT

This action is to approve the Bus Layover Improvement project at Rowan Avenue and Dozier Street in the unincorporated community of East Los Angeles, adopt the plans and specs, and delegate certain responsibilities to the Acting Director of Public Works to carry out this project. The proposed improvements include expanding the waiting area, replacing the restroom, resurfacing the bus turnaround/layover loop, and installing light poles and a large bus stop shelter.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the project and adopt the plans and specifications for Rowan Dozier Bus Layover Improvement project, in the unincorporated community of East Los Angeles, at a revised estimated total project cost of \$2,024,755.
2. Instruct the Executive Officer of your Board to advertise the project for construction bids to be received and opened on May 6, 2008, in accordance with the Instruction Sheet for Publishing Legal Advertisements.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

3. Authorize the Acting Director of Public Works or his designee to execute a consultant services agreement with the apparent lowest responsible bidder to prepare a baseline construction schedule for a \$2,500 not-to-exceed fee, funded by existing project funds.
4. Authorize the Acting Director of Public Works or his designee to: determine, in accordance with the applicable contract and bid specifications, whether the apparent lowest responsible bidder has timely prepared a satisfactory baseline construction schedule and satisfied all the conditions for contract award; award and execute the construction contract, in the form previously approved by County Counsel, to the apparent lowest responsible bidder; and establish the effective date of the contract upon receipt of acceptable Performance and Payment Bonds and evidence of required contractor insurance.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to authorize the advertisement of the Rowan Dozier Bus Layover Improvement project for construction bids and authorize the Acting Director of Public Works or his designee to award the construction contract. The proposed improvements include expanding the waiting area, replacing the restroom, resurfacing the bus turnaround/layover loop, and installing light poles and a large bus stop shelter.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs that we provide Service Excellence (Goal 1). This bus layover improvement project will improve the transit services in the area.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The estimated construction cost is \$1,713,254 and includes \$1,557,504 for the construction contract and a change order allowance of \$155,750. In April 2005, the total project cost, including preliminary work; design; plans and specifications; plan review; soils reports; utility engineering; and County of Los Angeles (County) services, was estimated to be \$1,040,000. The total project cost is currently estimated to be \$2,024,755. The increase was due to revisions made by the Los Angeles County Metropolitan Transit Authority (Metro) to the engineering plans and increase in material cost.

The necessary funds are available in the First Supervisorial District's Proposition A Local Return Transit Program. Five hundred thousand dollars (\$500,000) has been included in the Fiscal Year 2007-08 Transit Enterprise Fund Budget and the remaining balance is included in the proposed Fiscal Year 2008-09 Transit Enterprise Fund Budget. Metro will be solely responsible for the maintenance of the facility at no cost to the County.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On April 5, 2005, Item 36, your Board adopted and authorized the Director of Public Works or his designee to execute a Letter of Agreement with Metro, which was later fully executed on June 13, 2006 (Attachment A). This Letter of Agreement provides for the County to use its Proposition A Local Return Transit Funds to perform the preliminary engineering work, which includes design; survey; soils reports; preparation of plans and specifications; utility engineering; all necessary work prior to advertising the plans for construction bids; and construction financing and administration.

The proposed improvements include replacing the restroom, resurfacing the bus turnaround/layover loop, and installing light poles and a large bus stop shelter to provide protection from inclement weather. The waiting area will be expanded to accommodate the growing transit-dependent population in the area. Metro will continue to maintain this facility after construction is complete.

The proposed consultant services agreement requires the apparent lowest responsible bidder to prepare a baseline construction schedule that conforms to the County's schedule specification, which is critical to successfully manage construction activities by both the contractor and the County. Bid specifications provide that if the apparent lowest responsible bidder fails to complete an acceptable schedule, the Acting Director of Public Works or his designee may return to your Board to recommend that the bidder be determined nonresponsible and recommend awarding the construction contract to the next lowest responsible bidder, contingent on the bidder completing a baseline schedule that conforms to the County's specifications.

The contract agreement will be in the form previously reviewed and approved by County Counsel.

This agreement contains terms and conditions supporting your Board's ordinances, policies, and programs, including but not limited to: the Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs, Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County

Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, County Code Chapter 2.202; Child Support Compliance Program, County Code, Chapter 2.200; and the standard Board-directed clauses that provide for contract termination or renegotiation.

The State Public Contract Code requires the County to award construction contracts to the lowest responsive and responsible bidder, which is defined as the firm that; (1) submits the bid with the lowest cost; (2) is deemed by the County to be responsive to specific criteria under the solicitation, including but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the County to be a responsible bidder by exhibiting the capability, capacity, experience, trustworthiness, and financial wherewithal to perform the work required under the bid solicitation.

To ensure that the contract is awarded to the lowest responsible bidder with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor/payroll violations, and debarment actions. As provided for Board Policy No. 5.140, the information reported by the contractor will be considered before making a recommendation to award.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with the Department of Public Works (Public Works).

ENVIRONMENTAL DOCUMENTATION

On April 5, 2005, Item 36, your Board found that this project is categorically exempt from the provisions of the California Environmental Quality Act.

CONTRACTING PROCESS

Advertising for bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Attachment B).

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the Doing Business With Us website.

The Honorable Board of Supervisors
April 15, 2008
Page 5

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The bus layover will be closed during the construction of these improvements. The construction period is estimated to be 210 calendar days beginning in July 2008, and ending in February 2009. Local residents and businesses will be informed that traffic and local access will be mildly disrupted during the construction.

CONCLUSION

Please return two adopted copies of this letter to Public Works, Programs Development Division.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DDE
SA:yr

Attachments (2)

c: County Counsel
Department of Public Works (Construction)



COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
 ALHAMBRA, CALIFORNIA 91803-1331
 Telephone: (626) 458-5100
 www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:
 P.O. BOX 1460
 ALHAMBRA, CALIFORNIA 91802-1460

March 24, 2005

IN REPLY PLEASE
 REFER TO FILE: PD-5

The Honorable Board of Supervisors
 County of Los Angeles
 383 Kenneth Hahn Hall of Administration
 500 West Temple Street
 Los Angeles, CA 90012

ADOPTED
 BOARD OF SUPERVISORS
 COUNTY OF LOS ANGELES

- 36

APR 05 2005

Dear Supervisors:

AUTHORITY TO PROCEED
ROWAN DOZIER BUS LAYOVER
SUPERVISORIAL DISTRICT 1
3 VOTES

Violet Varona-Lukens
 VIOLET VARONA-LUKENS
 EXECUTIVE OFFICER

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that the proposed project to improve the Rowan Dozier Bus Layover is exempt from the provisions of the California Environmental Quality Act.
2. Authorize the Acting Director of Public Works, or his designee, to execute a Letter of Agreement with the Los Angeles County Metropolitan Transportation Authority, substantially in the form of the enclosed, for the project. The Letter of Agreement provides for the County to perform the preliminary engineering and to administer the construction of the project at County's expense. The total cost of the project is currently estimated to be \$1,040,000.
3. Authorize the Acting Director of Public Works, or his designee, to act as the agent for the County of Los Angeles when conducting business with the Los Angeles County Metropolitan Transportation Authority on any and all matters related to this project including acquisition of necessary permits and the negotiation and execution of amendments to the Letter of Agreement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Los Angeles County Metropolitan Transportation Authority's aging bus layover facility is in need of rehabilitation to better serve the six Los Angeles County Metropolitan Transportation Authority and the City of Los Angeles Dash routes that currently run in this area. The proposed project would also benefit East Los Angeles residents by providing a user friendly transfer center. The County's El Sol Shuttle Service will be conveniently connected to the bus layover facility.

The Letter of Agreement provides for the County to use its Proposition A Local Return Transit funds to perform the preliminary engineering work, which includes design, survey, soils reports, preparation of plans and specifications, utility engineering, and all necessary work prior to advertising the plans for construction bids. The County also agrees to finance the construction contract cost and the contract administration, which includes advertising the approved plans and specifications for bids, award of the construction contract, inspection and engineering, and all other work necessary to construct the improvements.

The improvements will include replacement of the restroom, resurfacing the bus turnaround/layover loop, installation of light poles, and a large bus shelter to provide protection from inclement weather. The waiting area will be expanded to accommodate the growing transit dependent population in the area. The Los Angeles Metropolitan Transportation Authority will continue to maintain this facility after construction is complete.

Implementation of Strategic Plan Goals

This action is consistent with the County's Strategic Plan Goals of Service Excellence by improving public transit services in unincorporated County areas.

FISCAL IMPACT/FINANCING

Your Board's action will have no fiscal impact on net County cost. The total project cost is estimated to be approximately \$1,040,000, pending final bid prices, which will be funded with the First Supervisorial District's allocation of Proposition A Local Return Transit funds in Fiscal Year 2005-06, available in the Transit Enterprise Fund, which is administered by Public Works.

FACTS AND PROVISIONAL/LEGAL REQUIREMENTS

The resultant contracts will contain Board-approved contract terms and conditions regarding contractor responsibility and debarment, jury service requirements, the nonpayment for services received after contract expiration or termination, and the Safely Surrendered Baby Law.

ENVIRONMENTAL DOCUMENTATION

The California Environmental Quality Act requires public agency decision makers to document and consider the environmental implications of their action. The proposed project is categorically exempt pursuant to Sections 15301, 15302, and 15303 of the California Environmental Quality Act.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will no adverse impact on current transit services. The project will enable Public Works to improve public transit services in the unincorporated County area of East Los Angeles.

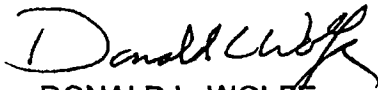
The Letter of Agreement will be approved as to form by County Counsel prior to submittal to the Acting Director of Public Works, or his designee, for signature.

The Letter of Agreement will be submitted to the Acting Director of Public Works, or his designee, for signature before the term of service begins.

CONCLUSION

Please return three approved copies of this letter to Public Works.

Respectfully submitted,



DONALD L. WOLBE
Acting Director of Public Works

AT:rmr

C051183/P:\pdpub\Secfinal\Transit\BL\Rowan Dozier Bus Layover BL.doc

Enc.

cc: Chief Administrative Office; County Counsel;
Los Angeles County Metropolitan Transportation Authority



DONALD L. WOLFE, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

May 17, 2006

IN REPLY PLEASE
REFER TO FILE: PD-5

Ms. Andi Wang
Los Angeles County Metropolitan
Transportation Authority
One Gateway Plaza
Los Angeles, CA 90012-2952

Dear Ms. Wang:

ROWAN-DOZIER BUS LAYOVER IMPROVEMENTS LETTER OF AGREEMENT

The County of Los Angeles and the Los Angeles County Metropolitan Transportation Authority (MTA) agree that the bus layover (Terminal 44) located at 427 Rowan Avenue across from the "T" intersection with Dozier Street in the unincorporated County area of East Los Angeles requires significant improvements to continue to be a useful facility for the transit users and public transit agencies in the area. The County agrees to use its Proposition A Local Return Transit funds to perform the preliminary engineering work, which includes design, survey, soils reports, preparation of plans, and specifications, utility engineering, and all necessary work prior to advertising the plans for construction bids. The County also agrees to finance the construction contract cost and the contract administration, which includes advertising the approved plans and specifications for bids, award of the construction contract, inspection and engineering, and all other work necessary to construct the improvements. It is agreed that the scope of improvements will include the following:

1. Demolish the existing storage room/bus operator restroom.
2. Construct a new storage room/bus operator restroom.
3. Expand the passenger waiting area.
4. Install new benches, trash receptacles, and replace the bus stop shelter.
5. Install landscape improvements.
6. Remove and replace pavement on site including driveways.
7. Install lighting.

Ms. Andi Wang
May 17, 2006
Page 2

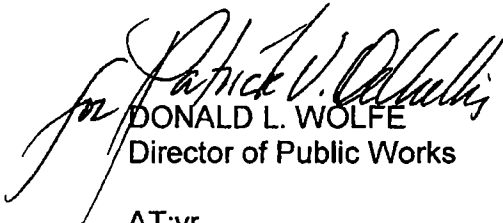
It is also agreed that the County will submit the plans and specifications to the MTA for approval prior to our advertisement and that the County's East Los Angeles Shuttle (El Sol) drivers may use the operator restroom and facility as a shuttle stop.

Furthermore, it is also agreed that the MTA will commit the necessary funds to finance their internal staff time to support development and delivery of this improvement project. The MTA also agrees to continue to maintain this facility before and after construction is complete.

It is also agreed that the MTA will indemnify, defend, and hold harmless the County and its Special Districts from and against any and all claims of damage for loss or injury not caused directly by the County's action to construct this project.

If you concur with the provisions in this Letter of Agreement, please have your Chief Executive Officer sign below and return the fully executed Letter of Agreement to the County of Los Angeles, Department of Public Works, Programs Development Division, 11th Floor, P. O. Box 1460, Alhambra, California 91802-1460.

Very truly yours,


DONALD L. WOLFE
Director of Public Works

AT:yr

C061196

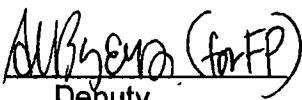
P:\pdpub\Transit\FACILITIES\Rowan Dozier Bus Layover\Rowan Dozier Agreement 5-10-06.doc

cc: County Counsel

APPROVED AS TO FORM:

RAYMOND G. FORTNER, JR.
County Counsel

LOS ANGELES COUNTY METROPOLITAN
TRANSPORTATION AUTHORITY

By  (for FP) 5-17-06
Deputy Date

By 
Chief Executive Officer 6-13-06
Date

April 15, 2008

ATTACHMENT B

**ROWAN DOZIER BUS LAYOVER IMPROVEMENT PROJECT
ADOPT, ADVERTISE, AND AWARD
SPECS. 6650**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125; you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Acting Director of Public Works, his successor, or designee will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS.</u>	<u>PROJECT</u>	<u>BID DOC. FEE</u>	<u>DATE OF BID OPENING</u>
1	6650	Rowan Dozier Bus Layover 127 North Rowan Avenue City Terrace, CA 90022	\$25	May 6, 2008

Copies of the project manual and drawings may be obtained at the Cashier's office, Department of Public Works, 900 South Fremont Avenue, Mezzanine, Alhambra, California 91803, for the fee stated above. For bid information, please contact Ms. Kathleen Gandara of Architectural Engineering Division at (626) 458-2566. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office no later than 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by the Department of Public Works at 11:00 a.m. in the Architectural Engineering Division's Conference Room, 8th Floor, at 900 South Fremont Avenue, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess a B license classification at the time of bid. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

OTHER INSTRUCTIONS

The County of Los Angeles supports and encourages equal opportunity contracting. The contractor shall make good faith efforts as defined in Section 2000 of the Public Contract Code to contract with Community Business Enterprises.



The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72-hours notice, Public Works can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY or for more Americans with Disabilities Act (ADA) information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7:00 a.m. to 5:30 p.m.

Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 South Fremont Avenue), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del Departamento al (626) 458-4081 o TDD (626) 282-7829, de lunes a jueves de las 7 a.m. a 5:30 p.m.

By order of the County of Los Angeles Board of Supervisors, State of California, dated April 15, 2008.

Specs. 6650

**SACHI A. HAMAI, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES**